Is the disability readily apparent?

Student submits required documentation

Does it identify the condition with specificity?

No → Ask student for more specific documentation → Yes → Ask student to obtain documentation from qualified medical professional

Is it from a qualified medical professional?

No → Yes → Does it identify with enough specificity how the condition substantially limits a major life activity?

Yes → No → Interview the student and/or request additional documentation until sufficient information is supplied to verify the condition substantially limits a major life activity

Yes → Does the provided documentation cover all conditions for which the student is seeking accommodation?

No → Request additional documentation to verify the other conditions

Yes → Conduct an intake interview with the student to gather additional subjective information and history, then move on to the assessment of accommodation.